

**TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY**

PUBLIC PORTION/PUBLIC MEETING

June 13, 2011

The Township Council held a Public Portion/Public Meeting in the Municipal Building, Pascack Road. The meeting was called to order at 7:31 p.m. by Council President Fred Goetz with the Clerk leading the salute to the flag. Members present: Glenn Beckmeyer, Steven Cascio, Richard Hrbek, Fred Goetz. Absent: Joseph D'Urso. Also present: Janet Sobkowicz, Mayor; Lilly Chin, Administrator; Kenneth Poller, Attorney.

Pursuant to the provisions of the Open Public Meetings Act, this meeting was noticed with the Ridgewood News, posted on Municipal Bulletin Board and filed with the Municipal Clerk.

The Clerk read the total of various bill paid, a copy of which is attached and made part of these minutes.

REPORT OF MAYOR - Mayor Sobkowicz spoke about the Memorial Day Parade. The parade's theme was in honor of the five branches of the military. A new float was made for the parade by the Burke family. A display of photographs depicting local veterans is showcased in the Senior Center. She thanked and complimented the parade committee. A new committee is now forming for Town Day. Another Shredding Day will take place on June 25, 2011. Mayor Sobkowicz spoke about the tonnage and amount of money the town has received from recyclables. She spoke about the problem of local flooding in the Pascack Valley area. She reported that the Fire Department now has an operational e-dispatching system. The Fire Department Inspection Dinner was held in May and an award was given to tower truck #41. The Fire Department sponsored Car Show was successful in raising money. The town lacrosse program recently held a picnic. The program has 235 members. On May 27, 2011, the Mayor stated that she swore in three new police officers. She said that it was an arduous process to select the newest members of the police force. The Junior Police Academy will run the last week in June at Westwood High School. The Police sponsored a Chief for a Day program. Sean Ender from the Township was chosen to be our first junior Chief. The town is having a weekly Farmer's Market at the Knights of Columbus beginning June 18, 2011. Dina Burke is organizing the weekly event. The efforts to reopen Pascack Valley Hospital are progressing. The Mayor urged people to express their support. She spoke about the Highway Authority's plans for GSP exit 168. She stated that she attended the Girl Scout Bridging ceremony recently and that girl scouting is strong in the town. A picture of Schlegal Lake was recently in the paper.

REPORT OF ADMINISTRATOR - Mrs. Chin stated that the first phase of the energy grant is complete and the second phase will be starting soon. She announced a free shredding day in the county as well as the town's shredding day scheduled for June 25 through GreenStar. Mrs. Chin thanked the Memorial Day parade committee for their hard work. She thanked the Veteran's for everything they have given their country. She stated that she walked with the group touring the Pascack Brook.

REPORT OF COUNCIL

Mr. Hrbek - Mr. Hrbek thanked the veterans who served our country and the committee for the Memorial Day parade. He spoke

about a tour he went on with others, including Bergen Swan, of the Pascack Brook and the hard work the Bergen County Mosquito Commission do. Removal of trees is a problem. He spoke about the Girl Scout program with high regard, thanking the leaders.

Mr. Beckmeyer - Mr. Beckmeyer thanked those who participated in the parade with a special thank you to the veterans who served our country. He spoke about the lacrosse picnic and stated that he has been told the fields are in bad shape. Mr. Beckmeyer said that the Fireman's car show was enjoyable and felt like it was an early Father's Day party.

Dr. Cascio - Dr. Cascio thanked everyone for coming to the meeting. He thanked everyone who worked on the parade and spoke about honoring our veterans more often than once a year.

Mr. Goetz - Mr. Goetz spoke about the men and women who gave their lives for our country. He thanked the Memorial Day committee for their efforts. Mr. Goetz said that the Fire Department did a great job at the Inspection Dinner. He stated that the Council had not seen the Highway Authority's plans for Exit 168.

APPROVAL OF MINUTES

A motion was made by Mr. Hrbek, seconded by Mr. Goetz to approve the May 9, 2011 Public and Conference meeting minutes.

Ayes: Councilmen Beckmeyer, Cascio, Hrbek, Goetz

Nays: None

PUBLIC PORTION

A motion was made by Mr. Hrbek, seconded by Dr. Cascio to open the public discussion.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz

Nays: None

Barbara Inserra, 94 Sussex Road - Ms. Inserra said that she had written a letter to Mayor and Council about an accident that occurred to her curbing by a town-owned snow plow. She is looking for the town to repair her curb, but after meeting with Bob Hamilton she was told that the town could not do anything for her. Mayor Sobkowicz said that she would send Chris Riedel to access the problem.

Rosa D'Ambra, 423 Colonial Boulevard - Mrs. D'Ambra gave out paperwork to the Mayor and Council that included a narrative and pictures of sidewalks on Washington Avenue in various stages of disrepair. She stated that the Zoning Officer needs to be in charge of making sure residents maintain public sidewalks.

Mitchell Rosenthal, 270 Hoover Avenue - Mr. Mitchell thanked the Mayor and Mr. Hrbek for supporting Girl Scouts. He stated the reason he came to the meeting was to express his negative opinion on the town's proposed placement of the cell tower. He expressed his concern about unknown health factors and said that the cell tower does not belong in a residential setting. He asked about future meeting dates dealing with the issue. Mr. Goetz stated that the Mayor and Council do not know when the topic will be on the agenda at this time and that Verizon is looking into an alternative site.

Linda Murphy, 675 McKinley Avenue - Mrs. Murphy asked if Season's is permitted to have outside affairs.

Bea Napier, 324 Hudson Avenue - Mrs. Napier asked if there is any new information concerning the cell tower. Mr. Goetz stated that

there is no new information. He gave a brief history of the application for the tower.

Sandra Phillips, 321 Hudson Avenue - Ms. Phillips stated that during the original process of going out to bid on a cell tower carrier the residents in her neighborhood did not know the tower was being proposed on Town Hall property. She requested that residents be updated. A discussion ensued between Mr. Poller, Ms. Phillips and Mrs. Napier over the placement of towers in various areas.

Cynthia Cannon, 804 Manhattan Avenue - Mrs. Cannon asked that the town wait before allowing a tower to be put up.

Timothy Leahy, 275 Wilson Avenue - Mr. Leahy stated that he has perfect cell phone service and that there are twenty-one towers in the area already.

David Frank, 278 Hoover Avenue - Mr. Frank asked about the location of the cell tower and about whether the bid had been awarded. He was informed that a bid was awarded to Verizon but that a contract had not yet been signed. He also asked about the alternate location near the Dog House. He spoke about the process of awarding bids and what would happen if the case were to go to court. Dr. Cascio stated that the town wants to do what is best for the town's residents.

Michael Ullman, 2 Clark Avenue - Mr. Ullman complimented the picture display of veterans in the Senior Center. He asked if the residents could have copies of documents being discussed at meetings at the time of meeting dates.

Mitchell Rosenthal, 270 Hoover Avenue - Mr. Rosenthal questioned whether residents within 200 feet needed to be noticed before the contract of the cell tower and its final location is awarded. Mr. Poller said that it is not required for certified bids. He stated that there were multiple notices of meetings and presentations.

Sam Batraki, 329 Hudson Avenue - Mr. Batraki stated that the air conditioning units from town hall are so loud that he must keep his windows closed. He stated that he is appealing his taxes.

There being no further questions or comments from the public, a motion was made by Mr. Beckmeyer, seconded by Mr. Hrbek to close the public portion of the meeting.

Ayes: Councilmen Beckmeyer, Cascio, Hrbek, Goetz

Nays: None.

ORDINANCES:

The Clerk read Ordinance 11-12 entitled: AN ORDINANCE PROVIDING HOURS OF OPERATION FOR RETAIL BUSINESSES

A motion was made by Dr. Cascio, seconded by Mr. Beckmeyer to reintroduce and pass Ordinance 11-12 at first reading by title.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz.

Nays: None

The following resolution was presented and adopted on a motion by Mr. Beckmeyer, seconded by Dr. Cascio.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz

Nays: None

WHEREAS, Ordinance No.11-12 entitled: AN ORDINANCE PROVIDING HOURS OF OPERATION FOR RETAIL BUSINESSES was reintroduced and passed at first reading by title at a meeting of the Township Council of the Township of Washington on the 13th day of June 2011.

NOW, THEREFORE, BE IT RESOLVED, that further consideration for final passage and public hearing of said ordinance shall be held on

the 27th day of June, 2011 at 7:30 o'clock in the evening, prevailing time, or as soon thereafter as said matter can be reached in the Municipal Building, Pascack Road, Township of Washington, NJ at which time and place all persons who may be interested will be given an opportunity to be heard concerning said ordinance;

BE IT FURTHER RESOLVED, that the Township Clerk is authorized to advertise in the Ridgewood News a newspaper circulated in this Township, the reintroduction and notice of further consideration for final passage and public hearing of this ordinance as required by law.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz

Nays: None

BUDGET AMENDMENT HEARING

A motion was made by Dr. Cascio seconded by Mr. Beckmeyer to approve the following resolution:

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz

Nays: None

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting an annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Washington has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2011 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Washington that in accordance with N.J.A.C. 5:30-7.6a & 7.6B and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et. seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function with the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S. A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

A motion was made by Mr. Beckmeyer, seconded by Dr. Cascio to open the public hearing on the budget amendment and there being no questions or comments was closed on a motion by Mr. Beckmeyer, seconded by Dr. Cascio.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz.

Nays: None

A motion was made by Dr. Cascio, seconded by Mr. Beckmeyer to pass the following resolution adopting the 2011 Municipal Budget:

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz.

Nays: None

BE IT RESOLVED, by the Governing Body of the Township of Washington, County of Bergen, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- a. \$8,613,251 (Item 2 below) for municipal purposes, and
- e. \$610,091 (Item 5 below) Minimum Library Levy

SUMMARY OF REVENUES

1.	General Revenues	
	Surplus Anticipated	1,120,000
	Miscellaneous Revenues Anticipated	1,849,474
	Receipts from Delinquent Taxes	275,000
2.	AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	8,613,251
5.	Amount to be Raised by Taxation Min. Library Levy	610,091
	Total Revenues	12,467,816
5.	GENERAL APPROPRIATIONS	
	Within "CAPS"	
	(a&b) Operations Including Contingent	7,805,751
	(e) Deferred Charges & Stat. Expen.-Mun.,	990,895
	Excluded from "CAPS"	
	(a) Operation – Total Op. Excl. from "CAPS"	1,647,458
	(c) Capital Improvements	30,000
	(d) Municipal Debt Service	1,183,712
	(m) Reserve for Uncollected Taxes	810,000
	Total Appropriations	12,467,816

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 13th day of June 2011. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2011 approved budget.

CONSENT AGENDA

The Consent Agenda was presented and adopted on a motion by Mr. Beckmeyer, seconded by Mr. Goetz.

Ayes: Councilmen Beckmeyer, Hrbek, Goetz.

Nays: None.

WHEREAS, Mr. John Valerio, who resides at 250 Fern Street, Block 4410, Lot 15, and;

WHEREAS, Mr. Valerio was granted a permanent disability resulting from service-connected injuries as declared by the United States Veteran's Administration pursuant to N.J.S.A. 54:04-03.30, which grants total exemption from local property taxes and;

WHEREAS, the Township Council of the Township of Washington, New Jersey, authorized, the Chief Financial Officer, Jacqueline Do, be authorized to refund the pro-rated balance of \$464.64 paid for 2nd quarter 2011 property taxes. Notification of disability received on 6/06/11. All future tax bills to be cancelled through this resolution.

Amount of refund: \$464.64

WHEREAS, Mr. Joseph Terzi, who resides at 471 Washington Avenue, Block 4208, Lot 47, and;

WHEREAS, Mr. Terzi was granted a permanent disability resulting from service-connected injuries as declared by the United States Veteran's Administration pursuant to N.J.S.A. 54:04-03.30, which grants total exemption from local property taxes and;

WHEREAS, the Department of Veteran Affairs has determined last assigned evaluation was not permanent, therefore, no exemption is permitted. Statue requires permanent disability as determined by the Veteran's Administration.

No refund, resolution from 5/23/11 is cancelled.

WHEREAS, Charles Devine posted engineering escrow on premises known as Block 3306, Lot 16, 478 Monroe Avenue; and

WHEREAS, as per letter attached the project is being abandoned and a request for the refund of escrow money is requested,

WHEREAS, there are no outstanding invoices due the Township Engineer as per telephone conversation with Meg from Azzolina and Feury Engineering's office,

NOW, THEREFORE, BE IT RESOLVED, that the Township Treasurer of the Township of Washington is authorized to refund the balance of the escrow money in the amount of \$625.50 to the above.

WHEREAS, the Township of Washington, Bergen County has a need to acquire services of a Planning Consultant to be rendered to the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Governing Body of the Township of Washington has determined that the Township requires professional services of a

Planning Consultant for an amount which will be in excess of \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Stanley C. Slachetka, P.P., A.I.C.P., an employee of T&M Associates has submitted a proposal attached setting forth the rates for services to the Township for the year 2011; and

WHEREAS, Stanley C. Slachetka will be the Planner for COAH, Zoning and Planning Board matters; and

WHEREAS, T&M Associates completed and submitted a Business Entity Disclosure Certification which certifies that T&M Associates has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous one year, and that the contract will prohibit T&M Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the availability of funds for such services shall be determined in the Township's annual budget;

NOW, THEREFORE, BE IT RESOLVED that the Township of Washington Council, County of Bergen, State of New Jersey authorizes the Mayor to enter into a contract with T&M Associates as described herein; and

BE IT FURTHER RESOLVED, that the contract herein has been awarded to T&M Associates to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that T&M Associates, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Township of Washington, County of Bergen, when the contract is awarded, or to any candidate committee of any person servicing in an elective public office of said municipality when the contract is awarded; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and that a notice of the award of said contract shall be published according to law.

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2010 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S.52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 to wit:

R.S. 52:27BB-52 – "A local officer or member of a local Governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director [Director of Local Government Services], under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of Washington hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE AND IT IS RESOLVED, by the Township Council of the Township of Washington that the following Plenary Retail Consumption License renewals for one year, effective July 1, 2011 be and are hereby approved:

TJG, Inc., t/a Seasons
Catering
644 Pascack Road
0266-33-005-004

Island Way, Inc.
t/a Bacari Grill,
800 Ridgewood Rd.
0266-33-004-007

Amy LLC
t/a The Dog House Saloon
& Grill
270 Pascack Road
0266-33-004-008

BE IT FURTHER RESOLVED, that the following Club License renewals for one year, effective July 1, 2011 be and are hereby approved:

Washington Township Recreation Club
Ridgewood Blvd. North & E
0266-31-009-001

Washington Township Columbian Club
79 Pascack Road
0266-31-008-001

BE IT FURTHER RESOLVED, by the Township Council of the Township of Washington that the Municipal Clerk be and is hereby authorized to sign and deliver the respective licensing certificates on behalf of the Township of Washington.

WHEREAS, Norman Allen Maxon, Jr., who resided at 7226 36th Lane East, Sarasota, Florida passed away on February 25, 2011; and=

WHEREAS, Norman Allen Maxon was a member of the Township Volunteer Fire Department; and

WHEREAS, all certifications have been received by the Township with respect to Norman Allen Maxon qualifying for death benefits pursuant to Township Ordinance No. 69-9;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Washington that the Treasurer is hereby directed and authorized to pay to his spouse Margaret Dolores Maxon the sum of \$9,700.00 death benefits, pursuant to Ordinance No. 69-9.F.

WHEREAS, the Township of Washington was granted substantive certification of its Housing element and Fair Share Plan by the Superior Court of New Jersey on July 26, 2001

WHEREAS, the Township of Washington's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rule (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A. C. 5:94-7 and N.J.A.C. 5:80-26.1, et. seq., the Township of Washington is required to appoint a Municipal Housing Liaison for the administration of the Township of Washington's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Township of Washington has amended Chapter 5 entitled Administrative Code to provide for the appointment of a Municipal Housing Liaison to administer the Township of Washington's affordable housing program.

NOW, THEREFORE, BE IT RESOLVED, BY THE Governing Body of the Township of Washington in the County of Bergen, and the State of New Jersey that Jacqueline Do is hereby appointed by the governing body of the Township of Washington as the Municipal Housing Liaison.

Mary Ann Ozment, Township Clerk

Fred Goetz, Council President

**TOWNSHIP OF WASHINGTON
BERGEN COUNTY, NEW JERSEY
CONFERENCE PORTION/PUBLIC MEETING
June 13, 2011**

Members present: Glenn Beckmeyer, Steven Cascio, Richard Hrbek, Fred Goetz. Absent: Joseph D'Urso. Also Present: Janet Sobkowicz, Mayor; Lilly Chin, Acting Administrator. Kenneth Poller, Attorney.

PRIORITY

RFQ Ordinance - A discussion ensued about putting together a standard policy for hiring professionals. Sample documents from several towns were compared. Mayor Sobkowicz stated that she has the final word on any professional hires. It was agreed by the council that a standard policy is necessary for all experts to be considered. Clerk stated that she would inquire from local towns what they do in reference to Fair and Open or Non-Fair and Open.

New QPA Law - The new QPA law was discussed and it was decided that the DCA notice on the topic needs clarification. Ken will then write a letter in reference to Township of Washington and the law.

VFW Use - The Council agreed to wait for the town planner to participate in a meeting before further discussion. Arrangements will be made to have the planner come to the next council meeting. The clerk will inform him to come at 9:00 p.m.

Resident Complaints - The Inserra complaint was discussed in Public Portion. A complaint made by a resident on Pine Lake Drive was discussed. The resident's problem involved noise from the shopping center. Causes of problems come from various sources. A solution of landscaping to create a sound and visual buffer was offered.

Leave of Absence - A discussion on present and future policy dealing with extended sick leave led to a debate over the necessity for a resolution approving revisions and updated versions of town's employee personnel manuals. The first manual was approved by resolution in 2006.

UPDATE

Payment of Vendors - The Mayor reported reasons why various bills from vendors have not been paid in a timely fashion.

Policy for Employee Vehicles - No report at this time.

Job Descriptions - The council requested the job descriptions of municipal employees in February 2010 and are awaiting information from the administration.

Telephone Audit - No new information at this time.

CCO Ordinance - The Mayor stated that she was meeting with the building official and will have information soon.

Shared Services/Dispatching - The Township is looking into the logistics in partnering with Westwood and Hillsdale in a shared service arrangement with the county's central dispatching. There have been several meetings with entities involved. There is also some initial talk about shared municipal court services.

Permanent Bonding - Mrs. Do stated that she will speak to the Auditor soon about the town's permanent bonding and report on topic.

Fire Prevention Position - A discussion ensued as to whether the town's fire prevention officer must be on the fire department as per town ordinance. The council requested that Fire Chief Christopher Meier come to a meeting to discuss further.

Maintenance of Town Hall and Library - The maintenance of the municipal building and library is now being done by a private company. Repairs and maintenance of town hall was brought up as was a discussion about the town's DMF department doing more of the minor

repair and upkeep work in the municipal building. Also, the town needs to look into a more comprehensive energy audit than what has already been done.

There being no further business, a motion was made by Mr. Hrbek seconded by Dr. Cascio to move to Closed Session.

Ayes: Councilpersons Beckmeyer, Cascio, Hrbek, Goetz.

Nays: None

Mary Ann Ozment, Township Clerk

Fred Goetz, Council President